



KC Chamber Leadership Exchange Update

July 21, 2019

This is the first Leadership Exchange electronic update of the year. In this email newsletter, you will find three (3) key requests for information to help with your (and our) planning for the Exchange on September 22-24. Please answer the three questions below by sending your responses to Shelby Ostrom at sostrom@kcchamber.com.

Request #1: Are Your Name & Title Correct?

Attached to this email are the current preliminary drafts of the Nashville itinerary and attendee roster. If you find that we have your name or title incorrect, please accept our apologies and let Shelby Ostrom know of the requested changes at sostrom@kcchamber.com.

Request #2: Do You Have Alternative Nashville Travel Plans?

If you are planning to travel to Nashville on a flight (or a car, bus or train) other than the KC Chamber charter flight (SWA 8031), or if you will not be on the KCI return flight charter flight (SWA 8231), please let us know your transportation plans no later than August 15. **Send your alternative travel arrangements to Shelby Ostrom, sostrom@kcchamber.com.**

Request #3: Deadline for Cancellation & Free LEX Attendee Changes

As is often the case, Leadership Exchange delegates may have something come up and need to cancel their registration or replace themselves on the Leadership Exchange trip. Cancellations will be accepted through August 20 free of charge as the trip has a waiting list of 21 (largest ever). However, if you would like to replace yourself on the trip with an executive-level colleague from your company after July 31, we regret that there will be a \$200 change fee. Thank you for your understanding.

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